

Minutes – REGULAR MEETING
LEWIS CLARK VALLEY METROPOLITAN PLANNING ORGANIZATION

Tuesday, February 9, 2010 – 2:00 p.m.

Second Floor Meeting Room – Bell Building – 215 D Street – Lewiston ID

Policy Board Members: City of Asotin – Mervin Schneider; Nez Perce County – Doug Zenner; City of Lewiston – Kevin Poole, Thyra Stevenson; Asotin County – Doug Mattoon, Joel Ristau, City of Clarkston – Kathleen Warren
Director: Steven Watson

Attending: Tina Davidson, PRTPO; Kim Gates, PTBA; John Vater, Lewiston Transit;
Laura Von Tersch, Lewiston; Deb Smith, CEDA

I. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

II. CITIZEN COMMENTS

Please limit your comments to three minutes out of consideration for others wishing to speak.

None

III. APPROVAL OF MINUTES OF January 12, 2010

Mr. Mattoon made a motion to approve the minutes of the January 12, 2010, meeting; second by Ms. Warren. Motion approved unanimously.

IV. ACTIVE AGENDA

- a. **Approval of Bills** – *Project Engineering Consultants (Travel Demand Model) \$2,741.20; Steven Watson (web hosting) \$71.40; WGM Group (Circulation Study) \$5,230.75;.*

Mr. Watson reviewed the three billings presented and recommended payment. Mr. Mattoon made a motion to approve the bills as presented; second by Mr. Ristau. Motion approved unanimously.

- b. **Stimulus 2** – *Considering projects for inclusion on potential Stimulus 2 bill;*

Mr. Watson advised the Board that there was potentially another stimulus package with funding levels similar to ARRA funding. The Policy Board had previously directed the Technical Advisory Committee to identify and prioritize projects using the anticipated funding levels. The TAC met on January 20 and 27 to do so.

The following projects were identified for funding:

Lewiston – Transit: fleet (\$100,000); bus parking (land acquisition \$60,000); bus parking security (\$60,000); reconfigure Community Center stop (\$100,000); accessible relief van (\$45,000); drive cameras for fleet (\$20,000); bus stop improvements (\$106,000); operating (\$54,000);
Lewiston – STP: Bike/pedestrian improvements (\$430,000);
Nez Perce County – STP: Safety improvements (\$430,000);
Asotin County PTBA – Transit: replace vehicle, construct park and ride lot, complete office space in new facility (\$319,000).

The Asotin County projects were prioritized by a subcommittee of the TAC and presented the following list of projects in funding order:

City of Asotin -- overlay Second Street Washington to Cleveland;

Asotin County – overlay 15th Street Bridge to Fleshman Way;
City of Clarkston – overlay 13th Street Bridge Street to Highland.

The subcommittee also presented a smaller project should reduced funds, or additional funds, be found. That project is to overlay 15th Street Libby to Fleshman Way.

Mr. Mattoon made a motion to accept the project listings and prioritizations as presented; second by Mr. Poole. Motion approved unanimously.

c. **Central Orchards Circulation Study** – *Awarding project to Intermountain Transportation Solutions;*

Mr. Watson advised the Board that four submittals had been received for the Central Orchards Circulation Study. The selection panel reviewed the submittals but did not conduct interviews due to the small size of the project. It was the decision of the selection committee to recommend Intermountain Transportation Solutions (ITS) to the Board.

Mr. Ristau made a motion to authorize Mr. Watson to negotiate and execute a contract, not to exceed \$20,000, with Intermountain Transportation Solutions; second by Ms. Warren. Motion approved unanimously.

d. **Technical Advisory Committee** – *Consideration of quorum standards;*

Mr. Watson presented a recommendation from the Technical Advisory Committee that the attendance of four member agencies representing both sides of the river would constitute a quorum of the committee. By consensus the recommendation was approved.

e. **Project updates** – *general update on on-going projects;*

Mr. Watson advised the Board that the travel demand model is complete and he will be meeting with the consultant in a week. He further advised the circulation study is well underway with the origin/destination survey to begin February 10 using blue tooth technology.

V. BOARD MEMBER ANNOUNCEMENTS AND DIRECTION TO STAFF

Mr. Ristau advised the Board that we await word on the TIGER application submitted in September. Notice is expected the week of February 15.

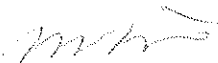
VI. STAFF COMMUNICATIONS RELATIVE TO THE MPO

None.

VII. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:30 p.m.

Respectfully submitted



Steven M Watson
Director