

Minutes – REGULAR MEETING
LEWIS CLARK VALLEY METROPOLITAN PLANNING ORGANIZATION

Tuesday, June 9, 2009 – 2:00 p.m.

Back Conference Room – Lewiston City Hall – 1134 F Street – Lewiston ID

Policy Board Members: City of Asotin – Mervin Schneider; Nez Perce County – Doug Zenner; City of Lewiston –Garry Bush; Asotin County –Joel Ristau, City of Clarkston – Kathleen Warren

Director: Steven Watson

Ex Officio: Laura Von Tersch, Tom LaPointe, Kim Gates

I. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

II. CITIZEN COMMENTS

Please limit your comments to three minutes out of consideration for others wishing to speak.

None.

III. APPROVAL OF MINUTES OF MAY 12, 2009

Mr. Zenner made a motion to approve the minutes of May 12, 2009; second by Mr. Ristau. Motion approved unanimously.

IV. ACTIVE AGENDA

- a. **Billing Review** – *Consideration of billing from Project Engineering Consultants for travel demand model in the amount of \$6,105.40;*

Mr. Watson reviewed the billing and progress report for the travel demand model and recommended approval of payment in the amount of \$6105.40.

Mr. Bush made a motion to approve payment to Project Engineering Consultants in the amount of \$6,105.40; second by Mr. Schneider. Motion approved unanimously.

- b. **PTBA TIP Amendment for FTA Section 5307 Funds** –*Consideration of a TIP amendment from the PTBA to amend a previously funding approval to program \$725,485.00 in FTA Section 5307 funds with an 80/20 match for a transit office/operations, and site improvements;*

Mr. Watson and Ms. Gates reviewed the need for the amendment to the STIP noting this amendment is the total amount of FTA Section 5307 funds available to the project. Ms. Gates updated the Board on the project.

Mr. Ristau made a motion to amend the STIP to program \$725,485 in FTA Section 5307 funds for property acquisition; second by Mr. Zenner. Motion approved unanimously.

- c. **Lewiston TIP Amendment** – *Review of proposed amendment to reprogram FY 2004 Section 5307 funds in the amount of \$16,000 from planning to software. Note the funds have already been obligated so thus are available for use.*

Mr. Watson reviewed the request from the City of Lewiston to reprogram \$16,000 in FY 04 funds that have already been obligated and that had been intended for planning of an inter-modal transit facility. Since that project is not going forward the

City would like to reprogram the money for software for the transit operation. The City has been working with FTA on this project.

Mr. Ristau made a motion to approve the STIP amendment as presented; second by Mr. Zenner. Motion was approved on a 4-0-1 vote with Mr. Zenner abstaining.

- d. **ARRA Mega-Project** – *Considering application for federal funds under ARRA Mega Program for valley-wide projects;*

Mr. Watson briefed the Board on the ARRA mega-project availability for projects to be funded at \$20 million or more. The Technical Advisory Committee reviewed the matter on May 27, 2009, and recommended the Board consider applying for funds to complete the Snake River Avenue/Southway Roundabout, redecking Southway Bridge, and completing the Fleshman Way/SR 129 interchange project. These three projects were chosen as they are all on the same corridor and would address numerous problems. The three projects meet or exceed the \$20 million threshold. Mr. Watson advised the Board that submittals are due September 15, 2009. To expedite the process it was recommended the MPO hire a consultant to perform the necessary work, at a cost not to exceed \$3,000.

Mr. Ristau made a motion to authorize the Director to proceed with the proposal, seeking a qualified consultant to prepare the necessary paperwork; second by Mr. Zenner. Motion approved unanimously.

- e. **Compensation for Project Management** – *considering a proposal to compensate member staff for project management functions related to MPO projects*

Mr. Watson advised the Board that instead of his managing all MPO planning projects each project would be assigned a project manager from one of the member organizations. The Technical Advisory Committee recommended that the MPO reimburse the member agency for this project management work, not for routine work done by staff in support of the project.

Mr. Schneider made a motion to direct Mr. Watson study and report to the Board on the costs and implementation method; second by Mr. Zenner. Motion approved unanimously.

- f. **Biennial Agreement with WSDOT for MPO Operations** – *Considering approving the biennial agreement between the MPO and WSDOT for operations.*

Mr. Watson reviewed the biennial agreement between the MPO and WSDOT for on-going MPO operations.

Mr. Ristau made a motion to approve the agreement and direct Mr. Watson to sign; second by Mr. Zenner. Motion approved unanimously.

IV. BOARD MEMBER ANNOUNCEMENTS AND DIRECTION TO STAFF

None.

V. STAFF COMMUNICATIONS RELATIVE TO THE MPO

Mr. Watson advised that WGM Group, the consultant on the corridor study, will be in town on June 16 and 17 to meet with stakeholders and the TAC to continue scoping the project. Mr. Watson will advise the Board of the time and place of the meeting.

VI. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:40 p.m.

Respectfully submitted

A handwritten signature in black ink, appearing to read "M. Watson", written in a cursive style.

Steven M Watson, AICP
Director