

Minutes – REGULAR MEETING
LEWIS CLARK VALLEY METROPOLITAN PLANNING ORGANIZATION

Tuesday, October 13, 2009 – 2:00 p.m.

Council Conference Room – Lewiston City Hall – 1134 F Street – Lewiston ID

Policy Board Members: Nez Perce County – Doug Zenner; City of Lewiston – John Currin, Garry Bush;
Asotin County – Joel Ristau, City of Clarkston – Kathleen Warren

Director: Steven Watson

I. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

II. CITIZEN COMMENTS

Please limit your comments to three minutes out of consideration for others wishing to speak.

None.

III. APPROVAL OF MINUTES OF June 9, 2009

Mr. Currin made a motion to approve the minutes of the June 9, 2009, meeting; second by Mr. Zenner. Motion approved unanimously.

IV. ACTIVE AGENDA

- a. **Approval of Bills** – *Project Engineering Consultants (Travel Demand Model) \$996.80, Northwest Leadership Strategies \$2,500 (TIGER Application); Northwest Media \$1,500 (Website for TIGER application); Asotin County 269.68, City of Lewiston \$7,187.02.*

Mr. Watson reviewed the bills submitted for approval: Project Engineering Consultants – 996.80; Northwest Leadership Strategies - \$2,500; Northwest Media - \$1,500; Asotin County - \$269.68; City of Lewiston - \$7,187.02.

Mr. Currin made a motion to approve payment of the bills as submitted; second by Mr. Zenner. Motion approved unanimously.

- b. **Award of Contracts** – *WGM Group- \$100,000 Downtown Circulation Study; TransPo Group - \$39,700 Development Impact Policies*

Mr. Watson reviewed the contracts and scope of work of each project and recommended authorization to sign.

Mr. Currin made a motion to approve the contracts as submitted; second by Ms. Warren. Motion approved unanimously.

- c. **Approval of Memorandum of Understanding for Title VI Compliance** – *approving a memorandum of understanding between ITD and LCVMPPO;*

Mr. Watson reported that the MPO is included in ITD's Title VI reporting. The memorandum of understanding between the MPO and ITD recognizes this.

Mr. Currin made a motion to approve the memorandum of understanding between the MPO and ITD; second by Mr. Bush. Motion approved unanimously.

d. **FY 2010 Unified Planning Work Program – Review of draft document**

Mr. Watson reviewed the projects contained in the work program, noting the carry-over projects and new activities.

Mr. Currin made a motion to adopt the FY 2010 Unified Planning Work Program; second by Mr. Ristau. Motion approved unanimously.

e. **Joint Projects – Discussion of projects that are jointly funded by member agencies.**

Mr. Watson reviewed the status of the TIGER submittal, noting it was an example of a joint project. All member agencies cooperated to ensure accurate information was included in the funding request.

IV. BOARD MEMBER ANNOUNCEMENTS AND DIRECTION TO STAFF

Mr. Ristau commented on the difficulty in gaining a quorum at both the Policy Board and Technical Advisory Committee meetings. This is beginning to cause problems in getting the work of the MPO accomplished. It was requested that alternate meeting days and times be investigated as well as the make up of the boards themselves.

V. STAFF COMMUNICATIONS RELATIVE TO THE MPO

None.

VI. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:35 p.m.

Respectfully submitted



Steven M Watson, AICP
Director
October 14, 2009